

WESTON PARISH COUNCIL

COMMUNITY EMERGENCY PLAN

Plan Amendment List

Date of amendment	Date for next Review	Details of changes made	Changed by
05/04/2017	April 2018	Previous Emergency Plan and Flood Risk & Response Profile (2008) merged and updated	Weston Parish Council
July 2020	As Required	Updated contacts	Colin Laughton
October 2022	As Required	Update Contacts	Colin Laughton
May 2023	As Required	Update Contacts	Colin Laughton
November 2023	As Required	Update Contacts	Colin Laughton

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1. Aim

This Plan has been initiated by the Parish Council so that, in the event of an emergency occurring in the parish of Weston, there is a clear understanding of the support available to the emergency services, local authorities and other agencies involved in responding to an incident in the parish and in the event of that response being delayed.

The plan provides a guide as to how and where the local community may support the emergency services in terms of

- Providing a co-ordinated response from the community
- Assisting the emergency services in the identification of an initial place of safety for residents should evacuation be necessary
- Assisting where necessary in identifying the location of vulnerable people
- Identifying hazards and possible mitigation measures
- Identifying resources and key contacts in the community

2. Emergency Community Co-ordinator

A person living locally who provides a vital link between the community and other organisations planning and responding to an emergency. The role is to:

- Provide a link to the District Emergency Planning Officer
- Call a community meeting during an emergency (if deemed necessary)
- Provide the focal point for the community response to an emergency.

Emergency Community Co-ordinator: Cllr. David Chase
Deputy Emergency Community Co-ordinator:

Distribution: (List of people or places currently holding plan)

- All Parish Councillors
- Clerk to the Parish Council
- Newark & Sherwood District Council
- Contacts for village organisations: Village Hall, All Saints Church, Chestnut Grange Care Home & Hutchinson Engineering Services Ltd.

3. Parish Council Roles and Responsibilities:

- To work with the emergency services and local authorities in response to an emergency affecting the parish
- To communicate regularly with the District/County Council Emergency Planning teams
- To identify vulnerable persons in the parish and assist in ensuring their welfare needs are met during an emergency
- To set up a temporary place of safety (Village Hall) if required and a control facility to co-ordinate the Parish Council response
- To keep residents within the parish informed of the situation

Specific Roles:

Cllr. David Chase – Snow Warden and Flood Warden, liaison with farmers

4. Risk Analysis

Risk Matrix Score:

A = HIGH Likelihood and HIGH Impact

B = LOW Likelihood and HIGH Impact

C = HIGH Likelihood and LOW Impact

D = LOW Likelihood and LOW Impact

Hazard	Impact	Mitigation in Place	Mitigation Possible	Risk Matrix Score
Flooding				B
Total or partial loss of electricity				B
Total or partial loss of water				B
Total or partial loss of telephone system				D
Severe weather				B
Major fire				D
Loss of road access				B
Rail incident				B
Road incident				D
Lost Person's				D
Human Health & Wellbeing Pandemic				D

5. Community Resources: (Please see section 10 for contact details (Page 5))

Resource	Location	Contact
Village Hall (NG23 6ST)	Main Street, Weston	Pauline Laughton Colin Laughton
All Saints Church	Main Street, Weston	Angie Emery
Resilience Equipment	Ladywood Farm, Weston	David Chase
Salt / Road Grit	Ladywood Farm, Weston Meadow Lane, Weston Village Hall, Main Street Main Street & Colley Lane	David Chase
Community Defibrillator	Old Telephone Box Main Street / Walnut Close	Pauline Laughton
Tractors / trailers/ flat beds	Local farmers	Liaise with David Chase
Lifting equipment, pumping equipment	North Road, Weston, Newark. NG23 6SY	Hutchinson Engineering Services Ltd
Company Defibrillator	<i>As above</i>	Hutchinson Engineering Services Ltd (available during office hours)

6. Communications: (Please see section 10 for contact details (Page 5))

Communication System	Contact / Responsibility
Information Boards (incl. location) <i>Path outside Village Hall frontage</i>	Clerk to Parish Council & Colin Laughton (Village Hall Information)
All Saints Church	Angie Emery
Social Media (Facebook, website)	
Local Council Meeting	Clerk to Parish Council: As Above
Cascade Phone System	In place between councillors

7. Activation and Call Out

- Dial 999 and ensure the emergency services are aware of the emergency and follow any advice given
- Contact District Council and any relevant agencies
- Contact other members of the community that need to be alerted such as those specifically under threat or volunteers and key holders that may be needed

Note that contact initially may be to provide information regarding an emergency or of any current emergency service advice regarding any incident or action taken.

Community Emergency Meeting

- Is a Community Emergency Meeting necessary?
- Is the venue safe to hold the meeting and can people get there safely?
- Has the District Council been informed you are holding a Community Emergency Meeting?
- Has the community been informed there will be a meeting?

8. Resilience Store Equipment List

Hi-vis Vest x 2

Hi-vis Jacket x 2

Wellingtons x 2 pair

Safety Helmet x 2

Torch x 2

Sandbag Trolley x 1

Sandbag Shovels x 2

Aqua Sacs x 100

Approx. 50 empty sandbags and ties

Location of store:

See Annex 1 - Ladywood Farm, Weston

See Annex 2 - Store Position

9. The Parish of Weston

See Annex 3 - Map of Parish Boundary

See Annex 4 - Flood Plan Map (River & Surface Water)

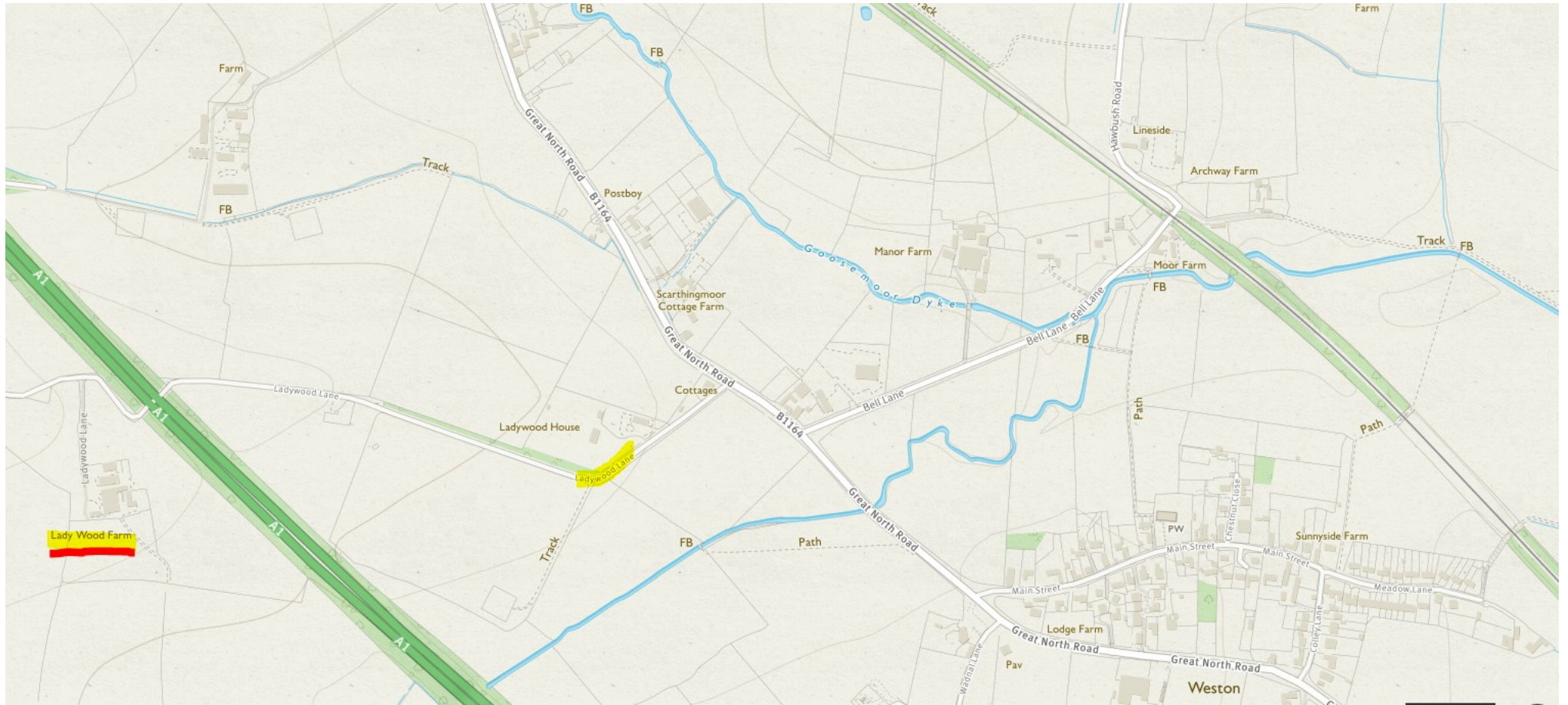
10. Local Contacts

Service / Role	Telephone Number	Website 24hr Emergency Contact
Emergency Co-ordinator David Chase	07971 435386 01636 821455	
Dep. Emergency Co-ordinator		
Parish Clerk		Westonpc.notts@gmail.com
Parish Councillors: David Chase Richard Henderson David Hill	07971 435386 01636 821455 07817 615747	
Village Hall Key holders Pauline Laughton Colin Laughton David Chase	07940 771352 07950 157661 07971 435386	Westonvillagehall1736@gmail.com
All Saints Church Angie Emery	07920 792912	
Chestnut Grange, Weston	01636 821438	
Hutchinson Engineering Services Ltd	01636 821648 (Office Hours)	
Doctors Surgery @ Sutton-on-Trent	01636 821023	www.hounsfieldsurgery.co.uk
Tuxford Medical Centre	01777 870203	www.tuxfordmedicalcentre.co.uk
Sutton-on-Trent School	01636 821286	

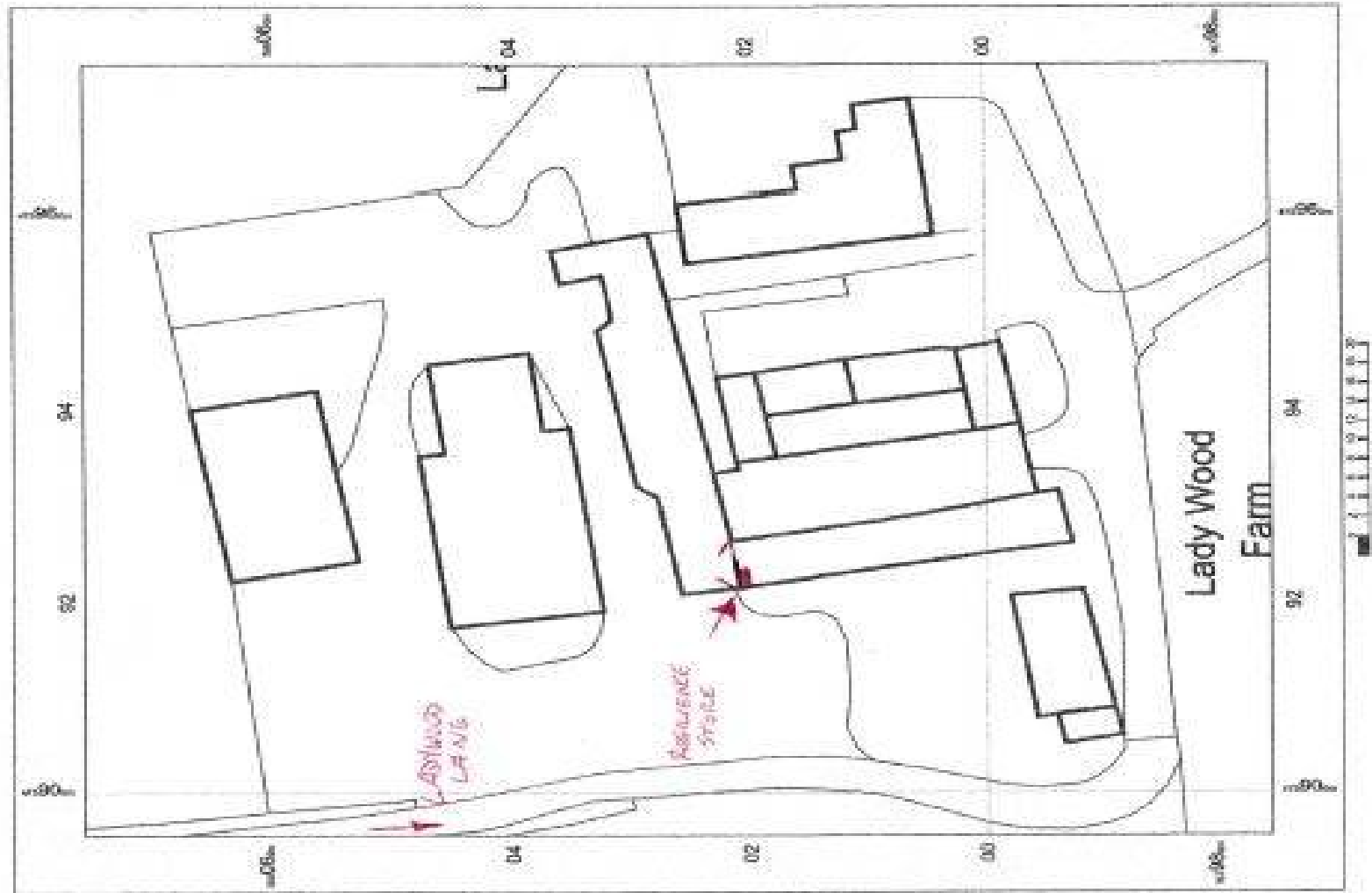
11. Local Authorities & National Company Contacts

Newark & Sherwood District Council	01636 650000	www.newark-sherwooddc.gov.uk
Nottinghamshire County Council	0300 500 8080	www.nottinghamshire.gov.uk
Police HQ, Sherwood Lodge	0115 967 0999 101 Option 2	www.nottinghamshire.police.uk
Fire Service HQ, Bestwood Lodge	0118 967 0880	www.notts-fire.gov.uk
Via East Midlands Highways	0300 500 80 80	www.viaem.co.uk
Highways Agency	0300 123 5000	www.highways.gov.uk info@highwaysengland.co.uk
Network Rail	03457 11 41 41	www.networkrail.co.uk
National Grid Power Cut Emergency Line	0800 085 4806 105	www.nationalgrid.com/uk/electricity
I Gas Energy	0207 993 9899	www.igasplc.com
Gas Emergency Line	0800 111 999	www.nationalgrid.com/uk/gas
EA Floodline	0845 988 1188	www.environment-agency.gov.uk
Severn Trent	0800 783 4444	www.stwater.co.uk
Trent Valley Internal Drainage Board	01636 704371	www.wmc-idbs.org.uk/TVIDB/ info@tvidb.co.uk
NHS 24 Hour Helpline	111	www.nhs24.com
Public Health England	111 020076540800	www.gov.uk

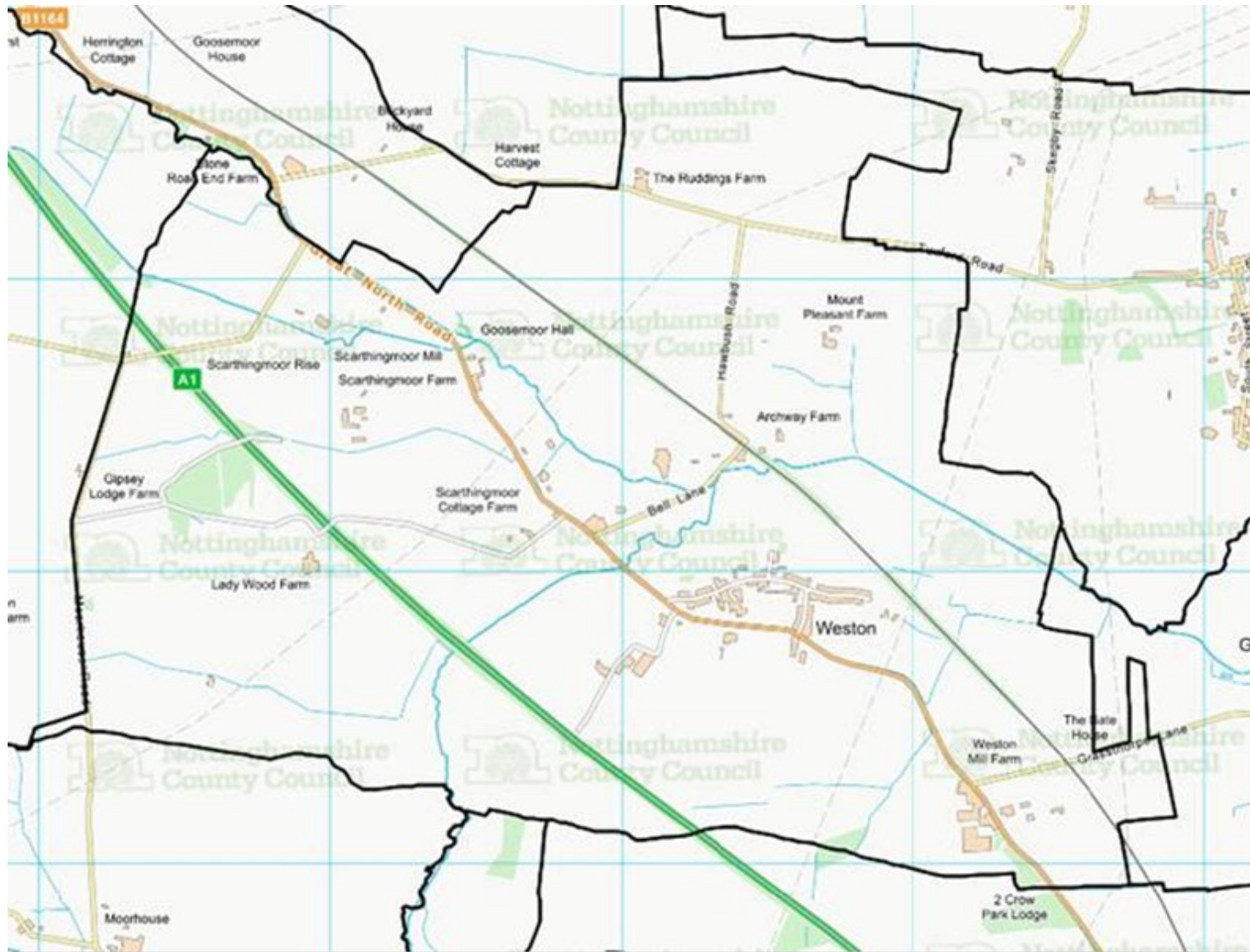
Annex 1- Location - Ladywood Farm (NG23 6TD)



Annex 2 – Location – Ladywood Farm, Store Position



Annex 3 – Parish of Weston Boundary



Annex 4 – Flood Plan (River & Surface water – GOV.UK)

